

Workforce Services

We offer employers and state agencies employee development through our on-site and one-on-one just-in-time services. We offer pre-employment skills, workplace assessments, as well as both academic and vocational test tutoring which is second to none.

Learn More...

We respect the organization's limited time and resources by offering affordable, bite-sized chunks of workforce services to generate measurable results on specific issues. We are a hands-on solutions partner focused on caring for your service needs with...

- Collaboration to optimize your transition through change
- Short-term program or project management or oversight
- Affordable and responsive services
- Individualized services for clients with learning challenges
- Measurable results you can count on

Pre-Employment Services	Vocational Rehabilitation
<ul style="list-style-type: none"> ▪ Interview Practice Skills ▪ Resume/Application Skills/Demeanor ▪ Networking and Job Negotiation Skills ▪ Job Market Research ▪ Work Ethics/Problem Solving/Attitude ▪ Transitional Assistance: Workplace Violence/Safety/RTK-MSDS ▪ Nat'l Career Readiness or GED Tutor ▪ Customer Service Skills ▪ Communication Skills ▪ Teamwork Skills ▪ Computer Skills 	<ul style="list-style-type: none"> ▪ 2-4 weeks trial work experiences to diagnose for situational work capabilities ▪ Work Readiness Assessment Reports <ul style="list-style-type: none"> ○ Variable pace: slow, medium, and fast ○ Supervision: low, medium, and high ○ Tasks: Individual, Team or Project ○ Skills Practice: Computer skills, telephone skills, and office machines
<p>Academic and Certification Test Tutoring</p> <ul style="list-style-type: none"> • We provide regular reports to the sponsor to include topics we cover, progress, client punctuality, motivation, engagement, and any additional needs identified. • Our APC Tutoring philosophy is based on the following principles: 1) everyone can learn under the right circumstances; and 2) learning is supposed to be fun! • During our 1:1 sessions, we use a variety of methods, some traditional some not so traditional to support your learning the relevant information. 	